

Western Washtenaw Construction Authority
Building and Trade Permits and Inspections

FEE SCHEDULE

Manchester, Bridgewater, Freedom Townships and City of Manchester
912 City Rd. P.O. Box 556 Manchester, MI 48158
Phone 734-428-7001 Fax 734-428-1849
wwcabuild@gmail.com

Effective 02/02/2024

For inspections required in addition to the basic ones a fee of \$65.00 will be charged. In the event that construction activities have begun prior to the issuance of a permit, the applicant is subject to special fees, as determined by the Western Washtenaw Construction Code Authority office to cover additional expenses.

Notice to contact Code Authority placed on site: \$65.00
Stop Work Order: \$65.00 Additional
Legal Fee's for prosecution of Violators: To be determined by cost on a case-by-case basis

Building Permits

Building Permit fees **are based on the cost of the Building Project including all materials and labor.**
Not included is **property, septic and well costs.**

Roofing, windows, & siding \$130.00
Demo & above ground pools \$130.00

Cost basis may not be less than \$80.00/sq. ft.

Application fee \$35.00 **NON REFUNDABLE**
\$1,000 or less \$70.00 **(Maximum of 1 inspection included)**
\$1,000 to \$10,000 \$140.00 **(Maximum 2 inspections included)**
\$10,000 to \$20,000 \$270.00 **(Maximum 4 inspections included)**
Over \$20,000 \$270.00 plus \$7.00 per thousand or fraction thereof over \$20,000 **(Maximum 4 inspections)**
Over \$50,000 Maximum 6 inspections included
Over \$75,000 Maximum 8 inspections included

Commercial cost basis \$270.00 plus \$8.00 per thousand or fraction thereof over \$20,000

Non-profit & Government Agencies Shall receive a 25% discount on all permits up to \$20,000 of construction cost value. On projects greater than \$20,000 permits shall be based on the Authorities cost.

Trade Permits

Electrical Permits: (3 inspections minimum for new residential construction, customer pays per inspection required or requested)

Application Fee	\$35.00	Non Refundable		
Temp Service Inspection	\$70.00		Underground Inspection	\$70.00
Perm Service Inspection	\$70.00		Low Voltage Wiring Rough	\$70.00
Rough Inspection	\$70.00		Low Voltage Final	\$70.00
Final Inspection	\$70.00			

Plumbing Permits: (3 inspections minimum for new residential construction)

Application Fee	\$35.00	Non Refundable		
Sewer Inspection	\$70.00		Water Heater Inspection	\$70.00
Underground Inspection	\$70.00		Water Line Inspection	\$70.00
Rough Inspection	\$70.00		Water Softener Inspection	\$70.00
Final Inspection	\$70.00		Water Heater Inspection	\$70.00

Mechanical Permits: (3 inspections minimum for new residential construction)

Application Fee	\$3500	Non Refundable		
L.P. Tank Inspection	\$70.00		Fireplace Rough Inspection	\$70.00
Underground Inspection	\$70.00		Fireplace Final Inspection	\$70.00
Rough Inspection	\$70.00			
Final Inspection	\$70.00			
Gas Test Inspection	\$70.00			

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Soil Erosion: Plan Review Fee \$35.00 Residential minor \$75.00 Commercial \$65.00 per acre per month

Plan Review Fees

Minor residential \$35.00 new (under \$20,000 construction cost) **Non Refundable**
Residential Construction \$65.00 (where construction cost exceeds \$20,000) **Non Refundable**
Commercial Construction \$85.00 Hour and \$80.00 Hour over 1st hour actual time (including multifamily) **Non Refundable**
Plan Revisions If plan revisions are necessary, additional fees may be charged on a time and material basis.

Re-inspection Fees

Re-inspection of any disapproved inspection results in a \$70.00 fee that must be paid before re-inspections are made. Failure to pay any required fees shall result in a denial of further inspections, Certificate of Occupancy and denial of further permits to that person or firm. A fee of \$70.00 will be charged for each time an inspector is locked out. Cancellation of inspections must be made by 9:00 am the day of the inspection.

Construction Code Board of Appeal

One and Two Family Residential Appeal Fee \$300.00
Non-Residential and Multiple Family Appeal Fee \$300.00

Issuance of Certificate of Occupancy

Issuance of Temporary Certificate of Occupancy \$50.00 Plus the additional inspections (short term temporary, typically no longer than 30 days).
Issuance of Permanent Certificate of Occupancy \$100.00 (to be paid at the time Building Permit is issued).
Commercial Performance Bond \$1,000 for all commercial projects requiring a Certificate of Occupancy.

Registration of Contractors License

A State of Michigan License is registered in the Western Washtenaw Construction Authority office. All Contractors must be registered before they may pull any permits. A copy of the State License and information for Act 135 (insurance, workers comp carrier etc.), is required-

Registration fee: \$15.00 for license cycle per trade (Cont. License and Masters will be considered one for purposes of registration)

Electrical Contractor: Must have Master Electrician License and Electrical contractor License.

Mechanical Contractor: Must have a Mechanical Contractor License.

Plumbing Contractor: Must have Master Plumbing License and Plumbing Contractor License.

Residential Building Contractor: Must have Residential Building Contractor License.

Other Fees

Copies: \$0.50 per page copied
Standard computer reports: \$3.00 plus \$0.50 per page -FOIA
Other Reports: Time and Material Basis -1st page report \$3.00, additional pages .50 per page
Refunds: Must be requested in writing before the permit expires.
Plan review and application fees are non-refundable. Processing Fee is \$15.00.
Non-Sufficient Funds: Handling fee for NSF checks is \$35.00.

Overtime: Is charged when inspections are requested after 4:30 pm, or on holidays or weekends. The rate will be \$70.00/hr. of time in the field. The first hour must be prepaid and the inspection prearranged through the Building Official-Anytime nights/weekends-only by arrangements with the inspector.

Permit Re-activation: If a permit has expired (no inspection for a six (6) month period), a fee of \$65.00 will be required to re-activate the permit. If there are multiple permits for a job, each permit uncompleted will need to be re-activated. When more than one inspection is required, an additional inspection fee may be required. Please contact the Western Washtenaw Construction Authority Office if you have any questions or concerns. **Fee subject to change without notice.**

Majority of our applications can be processed though our email.

Make checks out to WWCA (Western Washtenaw Construction Authority)

Applications can be processed through our email & payments can be made on line by clicking the link at the top of the website (3% service fee)